



CASCADE CITY COUNCIL
Second Regular Meeting
Monday, October 27, 2025
6:00 PM Cascade City Hall
MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:00 pm

Present Council Members Denise Tangen, Ron Brown, Rachel Huckaby
A **quorum** was present.

Staff Present Janice Van Winkle-City Clerk, Jason Metz-Public Works Superintendent
Airport Manager-Mike Arnold, Jake Jones-City Attorney,

PLEDGE OF ALLEGIANCE

MAYOR SAFETY TALK

In emergency there are exits at the front door, into the back room, and out the back door. A fire extinguisher is located in the front office. City Hall does not have an AED machine, and a first aid kit is located in the back room break area.

PUBLIC COMMENT

Jim Scherer 427 Hartley Rd. in the Ponderosa Shores Subdivision. A property at 424 Hartley Rd. was recently sold and advertised as having city water. No answer has been received to date of any city official.

NEW BUSINESS

AB 26-03 Tobie Olson, proposed airport hangars (Action Item)

Mr. Olson seeks to trade SAF fees for moving an existing gravity fed line to proposed new hangars. The Mayor explained to Council that SAF fees cannot be waived as they are enterprise funds; this was backed by the City Attorney. A consideration might be to use general funds from the city, or the city can pay the SAF funds which would be using taxpayer dollars.

Motion by: Denise Tangen to decline the proposal to waive SAF fees for hangar construction.

Seconded by: Rachel Huckaby

Roll Call Yes, Rachel Huckaby Yes, Denise Tangen Yes, Ron Brown

Motion passed.

AB 26-04 Luke's Corner – Nuisance Attachment (Action Item)

This will be moved to the next regular Council meeting on Monday, November 10, 2025.

No motion necessary.

AB 26-05 Change order for self-funded Cabarton Sewer project (Action Item)

Motion by: Rachel Huckaby to approve the end date for the work to be performed from 10/25 to 10/31/25

Seconded by: Ron Brown

Roll Call Yes, Ron Brown Yes, Rachel Huckaby Yes, Denise Tangen

Motion passed.

AB 26-06 Temporary Property Access permissions for work on City water tank (Action Item)

There are minor points to be worked out; this could be approved contingent upon the final document data points are worked out.

Motion by: Rachel Huckaby to accept the temporary agreement for property access CAS 246005 Cascade Water improvements with the changes made by the City Attorney.

Seconded by: Denise Tangen

Roll Call Yes, Rachel Huckaby Yes, Denise Tangen Yes, Ron Brown

Motion passed.

AB 26-07 Continuing airport engineer services with Ardurra Engineers (Action Item)

Tabled for a future meeting. Ardurra did not provide additional information for Council to make a decision. No motion necessary.

AB 26-08 Armstrong Park Highway Berm – Littlejohn landscaping quote (Action Item)

Shauna Arnold / Horizons start “Friends of Armstrong Park” in order to modify the highway berm at Armstrong Park. The solution was to have volunteers to maintain the berm worked for the past 15 years, but volunteerism has declined. The quote from Littlejohn landscaping proposed by Shauna would allow for a lower maintenance “hardscape” landscape option. Plant material would be removed, rock would be installed, and the trees would remain. Aesthetic landscaping rocks would also be used. This would be a safety barrier from the highway a visible boundary between the park and the highway, function as a sound barrier, and eliminate the need for sprinklers.

Outside of this quote, Shauna would like permission to have the City grant writer seek funds for some type of historic installation at the park.

The Mayor alerted the Council that previous Grant award parameters could be in violation by making changes. The Mayor will research.

Recommended to table until the Mayor has time to research parameters set by previous Grant awards received for the benefit of Armstrong Park.

Tabled until the next meeting. No motion necessary.

AB 26-09 New copy machine lease (Action Item)

More information to come. Tabled until the next meeting.

No motion necessary.

AB 26-10 Resolution 26-01 – Destruction of Records (Action Item)

Motion by: Rachel Huckaby to approve Resolution 26-01 with the removal of the language related to the Library Director and authorize the Mayor to sign.

Seconded by: Denise Tangen

Roll Call Yes, Denise Tangen Yes, Ron Brown Yes, Rachel Huckaby

Motion passed.

MAYOR REPORT

The new Treasurer started today.

City Hall entered the scarecrow contest.

Liquor license renewals will be going out shortly.

Caselle AR module – cost for setup is \$1,050.00. The addition to the yearly cost is approximately \$3800.00.

Over five years, this software will pay for itself. The Mayor will confirm if the costs could be covered by the existing budget. This would be on a future agenda.

CONSENT AGENDA

(Action Item)

Payment approval report thru Wednesday, October 22, 2025

Payroll register report for PP 10/05/25 thru 10/18/25.

Financials for August

Meeting minutes for October 14, 2025

Motion by: Rachel Huckaby to accept the consent agenda less the August financials and make the corrections to the minutes and payment approval reports.

Seconded by: Denise Tangen

Changes to the Payment approval reports:

Change Umpqua Bank to read Columbia bank.

Question about the Public Works Bill for Davis Evans and Associates.

Treasurer Valley Drilling was for the GEOTermal project.

Changes to Minutes:

Exparte – under Denise Tangen – change “city planner” to “county planner.”

Roll Call Yes, Ron Brown

Yes, Rachel Huckaby

Yes, Denise Tangen

Motion passed.

EXECUTIVE SESSION

Pursuant to Idaho Code § 74-206

(a) To consider hiring a public officer, employee, staff member, or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general.

(f) To communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement;

Motion by: Rachel Huckaby to go into Executive Session at 7:07 pm Pursuant to Idaho Code § 74-206, sections (a) and (f).

Seconded: Denise Tangen

Roll Call Yes, Rachel Huckaby

Yes, Denise Tangen

Yes, Ron Brown

Motion passed.

Council came out of Executive Session at 8:15 pm. No decisions were made.

ADJOURNMENT The Mayor adjourned the meeting at 8:15 pm.