CASCADE CITY COUNCIL
FIRST REGULAR MEETING
Tues, Oct 13, 2026
6:00 PM Cascade City Hall
MINUTES

CALL TO ORDER AND ROLL CALL Meeting called to order at 6:00pm

Present	Council Members, Dan Cobb, Rachel Huckaby, Jason Speer, Council Member Ron Brown joined the meeting via phone call to Mayor at 6:24pm - A **quorum** was present.
Present via Zoom	Jake Jones-City Attorney, City Engineer-Trevor Howard
Staff Present	Brandee Nitzel-City Deputy Clerk, Tabitha HillSnapp-Rankin-City Treasurer, Darryl Shepard-Building Official, Lisa Leaf-Library Director, Mike Arnold-Airport Manager, Jason Metz-Public Works Super

PLEDGE OF ALLEGIANCE

SAFETY SUMMARY was given by Mayor Nissula

PUBLIC COMMENT

Email from Joe Critchfield, 105 N Main Street, Cascade, ID – email read by Mayor regarding tree removal

DEPARTMENT REPORTS

Airport
Airport Manager gave presentation. Taxiway complete; working on repairing fencing; working on collecting fees. Council had no questions.

Building Department
Written report given to Council at the meeting; was summarized by Building Official. Council member Speer asked about the fraudulent plans, what did we do about them? Darryl said it was only a change of occupancy; we don't do a penalty. DOPL has all information. Council wants Darryl to get actual stamped plans on this property. Then get stamped plans direct from the Engineer on any permits going forward.

City Clerk
Written report given to Council in their packets. Council had no questions.

Code Enforcement
Written report given to Council in their packets, Building Official gave an additional update/overview. Council had no questions.

City Engineer
No report was received or was given to the Council in their packets.

Library
Written report given to Council in their packets, was summarized by the Library Director. Council had no questions.

Public Works
Written report given to Council in their packets, was summarized by Public Works Superintendent. Mayor asked how much culvert has been replaced? Jason stated about 1000 feet. Councilmember Huckaby asked about a large pothole on Divot Circle that needs fix. Jason will check on it.

Treasurer
Written report given to Council in their packets, was summarized by the Treasurer. Council had no questions.

NEW BUSINESS
AB 26-221 Review CATEX cost cap

Airport Manager spoke, Attorney Jake Jones reviewed the last agreement, and we did have one issue with the amount. There was a $95.00 difference, Jake was double checking, but we need to have another approval for the amount increase.

Motion by: Councilmember Huckaby moved to amend the cap cost for the CATEX amount from $30,000, to not to exceed $31,000
Second by: Councilmember Speer

Roll Call Yes, Dan Cobb Yes, Rachel Huckaby
Yes, Jason Speer
Motion passed.

AB 27-01 Results and recommendation of RFP

Sheridan Sylvester from Clearwater Financial gave presentation. Clearwater recommends the City to move forward with: Zwygart John & Associates. Councilmember Speer asked; What was their (Zwygart) new bid in relation to their current cost? Treasurer HillSnapp-Rankin; It's staying the same.

Motion by: Councilmember Speer moved to accept the recommendation of the RFP and move forward with using Zwygart John & Associates.
Second by: Councilmember Cobb

Roll Call Yes, Ron Brown Yes, Dan Cobb
Yes, Rachel Huckaby Yes, Jason Speer
Motion passed.

AB 27-02 Utility rate changes

Treasurer HillSnapp-Rankin gave report on what was provided in the council packet options. Option 1. Stay the same as we are billing now; Option 2. Use EDU rate table; Option 3. Use water usage EDU rate. Treasurer also did cost comparison with our current budget vs. amended budget cut numbers.

Motion by: Councilmember Speer moved to approve Option 3, and schedule public hearing.
Second by: Councilmember Cobb

Roll Call Yes, Jason Speer Substain, Ron Brown
Yes, Dan Cobb Yes, Rachel Huckaby
Motion passed.

AB 27-03 CAS 235501 - Geothermal EECBG $100/K - Salaber INV ID2104AI-12 for $2,975

Motion by: Councilmember Huckaby moved to approve CAS 235501 invoices, Geothermal EECBG $100/K - Salaber INV ID2104AI-12 for $2,975 and Geothermal EECBG $100/K - WCMED INV 38851 for $5,400.00
Second by: Councilmember Speer

Roll Call Yes, Rachel Huckaby Yes, Jason Speer
Yes, Ron Brown Yes, Dan Cobb
Motion passed.

AB 27-04 CAS 235501 - Geothermal EECBG $100/K - WCMED INV 38851 for $5,400.00

Motion by: SEE MOTION AB 27-03 ABOVE
Second by:

Roll Call

Motion passed.

AB 27-05 CAS 1080002 - Main St. Solar Lights - Timberland INV 26-07-05 for $2,192.50

Motion by: Councilmember Huckaby moved to approve CAS 1080002 invoices - Main St. Solar Lights - Timberland INV 26-07-05 for $2,192.50 and Self Funded Solar Light – Fonroche Lighting INV 2384 for $110,956.70
Second by: Councilmember Cobb

Roll Call Yes, Ron Brown Yes, Dan Cobb
Yes, Rachel Huckaby Yes, Jason Speer
Motion passed.

AB 27-06 CAS 1080002 - Self Funded Solar Light - Fonroche Lighting INV 2384 for $110,956.70

Motion by: SEE MOTION AB 27-05 ABOVE
Second by:

Roll Call

Motion passed.

AB 26-07 Personnel Policy - Modification to Vacation and Sick policy

Treasurer HillSnapp-Rankin gave brief overview discussion regarding Vacation Hours Maximum Carryover as provided in council packet. Option 1) Employees may carry over up to 10 days (80 hours) of unused vacation leave from one calendar year to the next. Any unused vacation leave exceeding 10 days (80 hours) at the end of the calendar year shall be forfeited unless an exception is approved by the City Council. Or Option 2) Accrual pauses when the maximum carryover limit is reached. Hours will not accrue beyond the carryover limit. Excess hours are forfeited and are not eligible for payout.

Motion by: Councilmember Speer moved to approve Personnel Policy - Modification to Vacation and Sick policy to Option 1 as presented.
Second by: Councilmember Cobb

Roll Call	Yes, Rachel Huckaby	Yes, Jason Speer
	Yes, Ron Brown	Yes, Dan Cobb

Motion passed.

AB 27-08 Sports Park Discussion

Mayor wanted to have discussion about getting lights at the football field. We could get the sports park committee involved, if they are acting. Right now they have not been meeting, no. We would need to decide who pays the electricity. 9 acres must remain recreation, with a deed restriction. If this was being spearheaded by the community and the school, we (the City) would entertain the plan/presentation. Also, we have a private individual who wants to fix up the north field and have fundraisers to raise funds. There would still be a cost to the City. Public Works plans for this winter is to remodel the bathrooms & concession stand building.

Discussion only.

AB 27-09 CAS 225501 Geothermal $200/K – WCMED INV 38851 for $290.32

Motion by: Councilmember Huckaby moved to approve CAS 225501 Geothermal $200/K – WCMED INV 38851 for $290.32
Second by: Councilmember Brown

Roll Call	Yes, Dan Cobb	Yes, Rachel Huckaby
	Yes, Jason Speer	Yes, Ron Brown

Motion passed.

AB 27-10 Permission to trim tree at 111 N. Main St – Mrs. Tibs Bakery

Mayor let Kayla Thibodeaux, owner of Mrs. Tibs Bakery, know she does not need to contact anyone to take care of trimming the tree. It's going to be completely removed with the streetlight replacement project.

No motion needed.

MAYOR'S REPORT
No updates.

CONSENT AGENDA
Payment approval/Batch reports through Wednesday, October 7, 2026
Payroll register report for 09/20/26 through 10/03/26
Meeting minutes for September 28, 2026

Motion by: Councilmember Huckaby moved to approve as presented.
Second by: Councilmember Cobb

Council Q & A
Councilmember Huckaby asked; what was the Amazon bill that is $0.01 what was that? Treasurer HillSnapp-Rankin calculation was off, just wanted to fix it.

Roll Call	Yes, Jason Speer	Yes, Ron Brown
	Yes, Dan Cobb	Yes, Rachel Huckaby

Motion passed.

ADJOURNMENT Mayor Nissula adjourned the meeting at 7.09 pm.